Statement of Work No. XX

to

Innovation Place Grant Agreement dated as of July 1, 2020

between

The Stamford Partnership and CTNext, LLC

This is Statement of Work No. XX (SOW) to that certain Innovation Place Grant Agreement dated as of July 1, 2020 between The Stamford Partnership and CTNext, LLC, and this SOW will be subject to the terms thereof.

Duration of Work

This Statement of Work shall commence on MONTH DAY, 202X and all work shall be completed not later than MONTH DAY, 202X.

Contact Information:

**On Behalf of CTNext On Behalf of StamfordNext**

David Steuber or successor Wesley Bemus or successor

(860) 258-7871 wbemus@stamfordnext.org

david.steuber@ctinnovations.com

Project Identification:

**Project Title Goes Here**

Please replace this paragraph with a high-level executive summary of the project, including: core project goals, description of the project’s relationship to StamfordNext’s overall strategic aims, the project’s main actionable components and key deliverables. Aim for 300 words or less.

Project Details:

**Milestones**

*All target dates refer to quarters of CTNext’s fiscal year (July 1 - June 30) so that Q1 FY 21 means July 1 through September 30, 2020, Q2 FY 21 means October 1 through December 31, 2020, Q3 FY 21 means January 1 through March 31, 2021, and Q4 FY 21 means April 1 through June 30, 2021.*

1. Please include, at minimum, one actionable and measurable project milestone to be accomplished in the project’s first quarter. (Target: QX FY 2X)
2. Please include, at minimum, one actionable and measurable project milestone to be accomplished in the project’s second quarter. (Target: QX FY 2X)
3. Please include, at minimum, one actionable and measurable project milestone to be accomplished in the project’s third quarter. (Target: QX FY 2X)
4. Please include, at minimum, one actionable and measurable project milestone to be accomplished in the project’s fourth quarter. (Target: QX FY 2X)
5. On a quarterly and annual basis, report to CTNext on project outcome measures and project impact as proscribed by CTNext, per section 1(c) of the Innovation Places Grant Agreement. (Target: Every Quarter)

**Budget**



**Payments**

An initial CTNext grant payment will be disbursed at the outset of the project reflecting the grant amount indicated above for the project’s initial quarter. No cash match will be required up front for release of this initial payment. Subsequent payments will be disbursed quarterly within 30 days of receipt of invoice, subject to timely submission, review and approval by CTNext of quarterly reports, including but not limited to milestone progress and documentation of received cash match in an amount not less than the prior grant disbursement or otherwise satisfactory to CTNext. CTNext will hold back 10% of the total grant amount until a final report for the project has been submitted and approved, including documentation of received cash match in an amount not less than the total CTNext grant for the entire project as indicated above.

Acceptance/Authorization:

|  |  |
| --- | --- |
| CTNext, LLC | The Stamford Partnership |
| By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Name: Glendowlyn Thames\_\_ | Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Title: Interim Executive Director | Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |